

# Alumni internship *programme*



ST ANDREW'S  
CATHEDRAL SCHOOL

## 1. Internship description

Company name

Location

Company description

Altus Financial is a mid-tier, AFR Top 50 advisory firm with over 30 years' experience working with SMEs and high net wealth individuals ranging from start-up founders through to established businesses. You will be an integral part of a business with numerous awards for our innovative and integrated accounting and financial planning services.

## 2. Internship details

Start date Flexible

Finish date Flexible

Number of days per week Flexible

## 3. Duties and responsibilities

Producing tax and compliance,  
Tax advisory,  
Management reporting,  
Client management



#### 4. Desirable attributes

Ideally have an undergraduate degree, self-motivated, clear communicator, interest in business and finance, and thrive working in a team

#### 5. Application process

Please prepare a resume as well as a covering letter stipulating your interest in the above internship and your suitability for this role.

Submit your application in a Word or PDF format to Richard Hansen, Alumni Relations Manager, via email at [alumni@sacs.edu.net.au](mailto:alumni@sacs.edu.net.au)

The resume should include:

- Any relevant work experience
- Current and past tertiary courses of study
- A minimum of two references (employment references are preferred but not essential)
- Contact details
- Availability for the role in 2023/2024.

Shortlisted candidates will be contacted by the host company.

Remuneration, timing and 2023 commencement date for the internship will be negotiated directly between the successful candidate and host company. Please note the internship is first and foremost a learning experience. The benefits of the opportunity afforded to the intern will be considered in the remuneration.

**Applications close 31 October 2023**