

Alumni internship *programme*



ST ANDREW'S
CATHEDRAL SCHOOL

1. Internship description

Company name

Location

Company description Family owned and operated software company, providing services to financial institutions, government and private enterprises.

2. Internship details

Start date December 2023

Finish date Ongoing

Number of days per week Flexible

3. Duties and responsibilities

Developing sales and marketing strategies for Australia and abroad, developing campaign materials, competitor analysis, representing the business at conferences and exhibitions, social media and other advertising strategies



4. Desirable attributes

Undergraduate degree, well spoken with strong communication skills, a strong team player capable of interacting with team members across international offices, enthusiastic and keen to learn

5. Application process

Please prepare a resume as well as a covering letter stipulating your interest in the above internship and your suitability for this role.

Submit your application in a Word or PDF format to Richard Hansen SACS Alumni Relations Manager via email at alumni@sacs.edu.net.au

The resume should include:

- Any relevant work experience
- Current and past tertiary courses of study
- A minimum of two references (employment references are preferred but not essential)
- Contact details
- Availability for the role in 2023/2024.

Shortlisted candidates will be contacted by the host company.

Remuneration, timing and 2023 commencement date for the internship will be negotiated directly between the successful candidate and host company. Please note the internship is first and foremost a learning experience. The benefits of the opportunity afforded to the intern will be considered in the remuneration.

Applications close 31 October 2023